

Format for CV submitted with Faculty Report Form

When submitting the Faculty Report Form, please attach a current curriculum vita, limited to 10 pages, 12 pt. font, 1-inch margins, with the following information:

- Name, address and contact information
- Education
- Professional positions and appointments
- Honors and awards, including date, awarding organization or agency and purpose of honor or award

Research

- Publications – most recent/most important (peer-reviewed journal articles, chapters, books, other)
- Grants awarded – most recent/important (agency, title, award period, total award; indicate whether PI, Co-PI or other)
- Proposals pending (date submitted, agency, title, award period requested, total award requested)
- Presentations – most recent and/or most important (invited, contributed, other)

Teaching

- Courses taught
- New courses taught
- New instructional materials, developed and implemented
- Publications – most recent and/or most important (books, peer-reviewed journal articles, chapters, other)
- Grants awarded (agency, title, award period, total award)
- Proposals pending (date submitted, agency, title, award period requested, total award requested)

Service

- Department, college, university, professional organizations, editorships, editorial boards, reviewer for funding agencies, journals, publishers, other