

Verification of Credentials

Virginia Commonwealth University • Office of Equal Employment Opportunity/Affirmative Action Services • 901 W. Franklin St.
Richmond, VA 23284-3022 • (804) 828-1347 • Fax (804) 828-7201 • Voice/TTY (804) 828-1420 • www.vcu.edu/eeoaa

Applicant grants the College of Humanities and Sciences permission to contact any individual that the College believes may have relevant information concerning the applicant, as it relates to this employment opportunity.

Virginia Commonwealth University is an equal opportunity, affirmative action university providing access to education and employment without regard to age, race, color, national origin, gender, religion, sexual orientation, veteran's status, political affiliation or disability. Virginia Commonwealth University requires documented proof of academic preparation. Prior to submission of the search package, the successful candidate must complete Part I, authorizing the Search Committee chair to conduct a telephone verification of degree(s) received.

Part I To be completed by successful candidate

Degree received _____ Year _____

Institution _____

Degree received _____ Year _____

Institution _____

Degree received _____ Year _____

Institution _____

Full name (printed) _____

Signature _____ Date _____

Part II To be completed by dean or designee

I certify that the information provided by the candidate was verified and found to be correct.

Signature of search chair or department chair/director _____ Date _____

Additional information concerning the Search Process or EEO/AA issues may be obtained from the Office of EEO/AA Services at (804) 828-1347.