

Education Abroad Summer Internship
INTL/HIST 493 and POLI 391: 3 credits
Summer 2008 (June 25 – August 8, 2008)

Internship Requirements

Credit Requirements

- Each intern must complete a minimum of 150 hours over the course of the program (approximately 6 weeks).
- Each student must keep a log of hours and a daily journal.
- Each student must complete a final 5-7 page paper and contribute to the final presentation.

Intern Academic Responsibilities

The interns for the Summer Program will:

- Maintain communication with immediate supervisor and coordinator.
- Keep a log of hours, signed weekly by the field supervisor.
- Write a daily journal of all activities.
- Submit copies of your log and journal to the Internship Coordinator twice during the internship, in the middle and at the end.
- Write a 5-7 page paper documenting your learning experience.
- Create a portfolio containing the log of hours, the journal, and the report.
- Submit your portfolio and ask the field supervisor to complete the Intern Evaluation Form by the final due date.
- Create a final presentation for the farewell dinner.

Internship/Job Responsibilities

Since the interns will be the initial introduction of VCU and the United States to the visiting students, they will:

- Welcome students as they arrive
- Participate in campus tour and Richmond tour
- Discuss issues of culture shock and adjustment to new systems of learning and living.
- Assist students with library and computer databases for their research papers.
- Attend some lectures with the students serving as classroom monitors and participants.
- Attend field trips and pre-departure meetings
- Plan and coordinate evening and weekend activities

Note: Interns will spend two nights in VA Beach, three nights in New York City and two nights in Washington, D.C. The interns' travel and accommodation expenses will be paid for by the Education Abroad office; however, interns will be responsible for most meals and miscellaneous expenses.

For more information please contact, Nasha Lewis, Education Abroad Office, 804-827-7882 or nlewis7@vcu.edu